



DIRECTOR'S CODE OF CONDUCT

1. Although a Director may be drawn from a specific interest group or business sector, Directors as a whole must represent the interest of the entire membership.
2. Directors must consider the interests of the South Shuswap Chamber of Commerce at all times, understanding that any communications, including through social media or through conversation or written word, are perceived reflections on the Chamber.
3. Directors shall maintain the confidentiality of the details and the dynamics of any and all board discussions or written correspondence as well as those items designated as confidential.
4. Regardless of their personal viewpoint, Directors shall not speak publicly against, or in any way undermine board solidarity once a board decision has been made.
5. Directors are expected to attend all, or close to all, board meetings. Directors shall be prepared to commit sufficient time and energy to attend to Chamber business.
6. Directors shall be prepared for Board and/or Committee meetings, having read pre-circulated materials in advance of the meeting.
7. Directors shall adhere to the Conflict of Interest Policy for Directors attached to this Code of Conduct and make every attempt to avoid, in fact and perception, any conflicts of interest. Directors shall disclose to the board, in an immediate manner, any such possible conflict.
8. Directors' contributions to discussions and decision-making shall be positive and constructive, whether in a face-to-face or virtual meetings, through email, text or social media.
9. Directors' interactions in meetings and communications shall be courteous, respectful and free of animosity.
10. Directors shall know and adhere to the Chamber's governance policies.
11. Directors shall participate in the South Shuswap Chamber of Commerce in ways and means other than attending board meetings, such as committee work, Chamber and community events and membership recruitment.

12. The Executive Director is responsible to the entire board. Consequently, no single director or committee has authority over the Executive Director.
13. Directors have no authority over any other South Shuswap Chamber of Commerce staff and must, as an entire board, direct any operational inquires to the Executive Director.
14. Directors shall not attempt to exercise individual authority or undue influence over the South Shuswap Chamber of Commerce, other Directors or staff or use this influence for any purpose than furthering the South Shuswap Chamber of Commerce causes.
15. Directors recognize that only the President of the Board and the Executive Director, or their designate, shall be the spokespersons for the South Shuswap Chamber of Commerce.
16. Directors must resign if elected to public office (City Council, Regional District, Mayor, MLA or MP). School District Trustee is exempt from this resignation requirement.
17. Directors are expected to develop an understanding of the scope, mandate, bylaws, constitution and policies of the South Shuswap Chamber of Commerce, the needs of the members it serves, and the board's policy governance approach.
18. Directors shall conduct themselves in an ethical and professional manner at all times.

OATH OF OFFICE

By signing this document, I attest that I will faithfully and truly perform my duty as a Director of the South Shuswap Chamber of Commerce and that I will, in all matters connected with the discharge of such duties, do all things as I truly and conscientiously believe to be adapted to promote the objectives for which this Chamber was constituted according to the true intent and meaning of same.

Having read the above and understand the terms set out herein, I hereby consent to act as a Director of the South Shuswap Chamber of Commerce and agree to abide by the foregoing terms and conditions and Oath of Office.

Director's Signature

Director's Name – Please Print

Date